

**LONDON BOROUGH OF BROMLEY**

**STATEMENT OF EXECUTIVE DECISION**

The Portfolio Holder for Public Protection and Safety, Councillor Kate Lymer has made the following executive decision:

**PRE-APPLICATION ADVICE SERVICE FOR LICENSING**

**Reference Report:**

*Pre-Application Advice Service for Licensing, 29/03/2017 Public Protection and Safety Policy Development and Scrutiny Committee*

**Decision:**

The Portfolio Holder agreed to the introduction of fees for pre-application advice for licence applications

The agreed fees were:

£40.00 for a Check and Send Service

£71.00 for a Pre-Application Advice Service

£168 for Full Application Service

**Reasons:**

The Portfolio Holder made the decision to cover the costs associated with the provision of a licensing pre-application service

A disclaimer would be used to state that by using the service no guarantee would be offered or implied that an application would be granted

The proposed decision was scrutinised by the Public Protection and Safety PDS Committee on March 29th 2017 and the Committee supported the proposal.

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Councillor Kate Lymer  
Portfolio Holder for Public Protection and Safety

**Mark Bowen**  
**Director of Corporate Services**  
**Bromley Civic Centre**  
**Stockwell Close**  
**Bromley BR1 3UH**

**Date of Decision:** 11 April 2017

**Implementation Date (subject to call-in):** 20 April 2017  
**Decision Reference:** PPS 15033